



Aldersgate United Methodist Church Zoom Church Conference and Leadership Team Meeting

June 18, 2024; 7 p.m.

<https://us02web.zoom.us/j/86201985042?pwd=c3QyaXFuTFRxVzA0a20yRWM2ZlpQdz09>

1. Welcome, Comments, and Opening Prayer – Paul Amos
2. Don't Look Back Chapter 6 – Dave
3. Work of the Church – Ministries
 - Strategic Plan Update – Debbie Farson and John McRae (*Agenda for next Leadership Summit*)
 - We hope you all are able to attend our Leadership Summit Sunday July 14 starting at noon. If you haven't completed the update on your MAPs, please do so by July 5 and provide a copy to Jill as well as your ministry team members.
 - At the Summit, we will follow our L3 model by starting with a "Loving" section where we Celebrate where we've been and share "Glory Sightings" - - places we have seen God at work in Aldersgate's life and ministries. We will move to a Learning section to focus on persevering through transitions, with breakout groups to look at goals and dreams for Aldersgate. We will then move to a Leading section to focus on our ministry teams top priorities moving forward. We will conclude with a discussion of immediate next steps or actions based on our discussions.
 - If you cannot come to the Leadership Summit, please designate a team member to attend in your place and lead your ministry area breakout groups that day. Please also try to find 2 - 3 individuals not already leading with you in your ministry area and invite them to come to the Summit to learn more about the church's plans and how they can be a part of them. Keep your eyes open for the signup for lunches at the Summit and make sure your team members see it too.
 - Looking forward to a great afternoon loving, learning and leading together!
 - Engage – Barb Roach (*Results Community Picnic*)
 - Father Daughter dance- Came in \$200 under budget. We hosted 33 families and we have a volunteer (Christopher Rozecki) to help lead the event next year.
 - Summer Kick off picnic-
 - We had a measurable goal on our MAP of hosting 200 people (the prior year had an attendance of 120 people) and we surpassed our goal by 75-100 people. Somewhere between 275-300 people in attendance.
 - We made follow up phone calls and emails to approximately 20 families who attended but were not church members.
 - Still interested in suggestions for next year- please forward to Barb.... but so far the band and magician seemed to be big hits- as was the CAKE WALK!!
 - We ran out of buns, beans, and almost all of the BBQ but everyone seemed to enjoy the food offerings. We received \$850 in love offerings the day of the event and two generous anonymous donations prior to the event to offset the costs associated with the picnic.

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- - Fresh Expressions-
 - This summer the engage team will be working to get additional Fresh Expression events on the Calendar- A pickleball event, a Custard and Communion and perhaps even a summer pool party event. These would be in addition to our monthly Bikes and Bibles and Prayer Walk meet ups. Bob Johnson reported that he intends to promote Bikes and Bibles and our next big ride with a table during coffee hour this Sunday.
 - Waynewood BBQ-
 - Since we said goodbye to Joe Sallucci and family this past Sunday, Jay Cox has kindly agreed to step up and be the lead on our Waynewood BBQ competition team. He will be gathering support members and attending the first meeting for that event next week.
 - Blessing of the pets- Date for this event is changing from Oct. 6th to Oct. 13th.
- Connect – Connections, John Driscoll and Christine McElwain
- Connect – Worship, Steve Larkin and Dave Halladay
 - Weekly worship attendance for the past month has averaged 204. Notes have been sent to usher, communion server and reader volunteers encouraging them to sign up for the next two months during the "summer slump". Jon initiated reader volunteer guidelines which have been shared with the volunteer list.
- Equip – Education, Sue Kane and Leslie Belcher
 - Children’s Summer Sunday School is underway, and planning continues for Vacation Bible School. The schedules for Adult Small groups and Sunday school classes have been updated to reflect which groups are meeting over the summer. Planning is already underway for the fall Disciple’s Path class, and we have two potential additional classes for the fall as well. The Equip Ministries team has recently updated our MAP and we will be meeting prior to the Leadership Summit to create new goals. Pastor Jon did his best to prepare both House Church groups for his departure, and we are confident that those groups will continue. We are looking forward to working with Pastor Pamela when she arrives in July.
 - Report from Lisa: We are hitting the ground running on our summer Sunday School season!
 AUMC Kids (our new unofficial name), had our first “Superbook” lesson this past Sunday on the topic of Self-Control. We had 20 kids in attendance and had a blast. The Guback Center provides a great space and location for hosting this type of group lesson, and we are so happy this has started off well with an abundance of positive feedback.
 I executed my very first children’s message during both worship services on June 2nd. The first iteration started off a little rocky with some mic issues, but the kids didn’t seem to mind. It was so sweet to have the children feel welcomed and included in the service. My next children’s message is scheduled for August 11th during both services, as well.
 Speaking of August 11th—We are planning a water slide event for that afternoon to “Slide into a New School Year”. It will be open to all ages and held on the Aldersgate Lawn. This, along with the “Blessing of the Backpacks” event on August 18th, will be a great kick off to the Fall school year.
 Vacation Bible School prep is still underway! We have a total of 60 registrants, so far, and will likely close registration soon to allow for planning and detail finalizing. I hope to have a Community Time slide to generate interest in volunteering for VBS up and running in the coming weeks.
 In regards to AUMC Kids Check-In and Fall Sunday School:

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After some exploring, I am almost positive we will be able to use our current Realm program subscription to execute our Sunday school security check system. I am researching label printing devices that will be the most compatible with Realm and the best fit for our needs. This will be a game-changer in bringing our ministry up to speed and modernizing our Sunday School procedures.

For Fall Sunday School:

In an effort to revive, refresh, and create a space for the Children's Ministry to grow, all Children's Sunday School programming will be moved to classrooms on the 2nd Floor of our building. I intend to combine similar age groups and utilize six classrooms during the 9:30 Sunday school hour. In years past, our nursery, 3 year olds, 4 year olds, Kindergarten, and 4th/5th grades (termed "Tribe Time") have been operating primarily out of Day School classrooms. It has come to my attention that this has created some, albeit, minor problems, for Day School teachers, but problems nonetheless, that could be easily resolved with this move. In addition to that, moving classrooms to the 2nd floor will enable me to provide better support and overwatch for the Sunday school hour. It will also allow for a heightened measure of security for our children. Our, previously mentioned, modernized check-in system will operate at Door #3, following which, parents will be able to take all children directly up the stairs to a group opening ceremony in Room 202, before children will break out into age based classrooms with their teachers. Our nursery will remain downstairs in Room 112, to allow our younger ages to be in close proximity to the sanctuary and parents. I understand there are 2/3 adult Sunday school classes meeting on the 2nd floor, currently. I do not wish to impede on their space, however, with the moving of children's classrooms, there will be space made available in Guback and other downstairs rooms, if they so choose to relocate. This move will encompass a large portion of my summer work hours, but I feel that it is a huge step in the right direction of our AUMC Kids ministry.

SO many fun things happening with our little people, and more to come!

Thank you all for your continued support!

- Send – Mission & Service, Julie Pfister and Sandra Gehring
 - May mission focus - Fort Hunt School snack/food drive
Delivered a huge carload of food and snacks for the Fort Hunt Elem community through the Care and Share committee for food insecure families for the summer.
June mission focus for Phoenix Rising looking for additional shoppers and delivery drivers....

July mission focus Mondloch House. Will set up a sign up sheet at church as well as online regis.
peanut butter and jelly fundraiser for phoenix rising during flood bucket packing event? Would that be doable since the event will be at Woodlawn?
Since the flood bucket packing event is paid for, sandra and i thought it might be a good time to try and do a peanut butter and jelly collection during the packing event similiar to a toys for tots gig.
When they come to help pack flood buckets they bring either peanut butter or jelly or both....
- Young Adults –
- Youth Ministries – Liv Peterson
- We had our band performance on Sunday. We've come to the end of our first season and that we will be saying goodbye to one of our team members (Clara Lozar). Other things to include

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would be the end of Wednesday Open House (for the summer) but the ongoing Wednesday youth gathering. The summer Wednesday sessions will be a bit more specific in terms of their purpose. Today will be a sports emphasis—volleyball, basketball, etc. We'll also conclude these Wednesday get-togethers with a moment of spiritual reflection. In related news, the youth have a new Jazzminton set! Next week, baking? Etc. In July, we'll have our Mission Week (July 8—12). Other summer activities are TBA.

- UWF & UMM – Lorrie Rezendes & Ed Little
 - Lorrie: I was able to water the trees in the front parking lot and by Collingwood road without any problems and the bad hose has been replaced and there is no leakage and I am thankful for that.
The hose by door 3 is not long enough to reach the six trees I need to water and I had to carry four heavy 5 gallon containers to each tree and one 5 gallon container to each shrub. At my age I should not have to do that.
 - Ed Little:
 - 1. The next UMM dinner is scheduled for Tuesday, September 10th. We have asked Tammy Mannarino of the Fairfax History Commission to talk about the history Of Fort Belvoir. Tammy's recent presentation to the Fairfax County leadership was instrumental in the army keeping the name Fort Belvoir. Other speakers are available should Tammy not be available.
 - 2. It is time to sign up for the Ken Galbreath Golf outing scheduled for Monday, September 30th. Information is on the church web site. Fees for playing are \$155 per person and hole sponsors can be purchased for \$180. You can sign up online or pay at the UMM table during coffee hour on Sundays. Reservations will be accepted through September 15th.
- Day School Liaison – Barb Roach
 - The Day School ended its school year with a graduation ceremony for all rising 4 year olds and Pre-K's for the first time this year. Parents and family attended this exciting event in Wesley hall.
 - Interior security door opposite Door 6 I slated to begin construction on July 15th

4. Church Work – Operations

- Finance Update – Jill Cox

Monthly Financial Synopsis	MAY2024				Notes:
	MID Actual	YID Actual	YID Budget	Budget 2024	
REVENUE					
Total Revenue	\$86,169.25	\$539,663.97	\$613,645.90	\$1,472,750.00	Our Non-Pledged contributions are down for YID Budgeted numbers.
EXPENSES					
Total Expenses	\$105,181.83	\$583,051.06	\$633,985.15	\$1,521,564.31	Holding expenses down as much as possible.
Net	-\$19,012.58	-\$43,387.09	-\$20,339.25	-\$48,814.31	
SH Revenue Pledged	\$5,393.18	\$51,295.22			
SH Revenue Non-Pledged	\$3,433.00	\$20,358.00			
SH Other Revenue	\$1,250.00	\$1,800.00			
SH Revenue Total	\$10,076.18	\$73,453.22			
SH Expenses	\$12,826.28	\$53,732.90			
SH Net	-\$2,750.10	\$19,720.32			
Bank Balances					
AUB	\$187,920.26				
BoA	\$108,252.23				
B&H	\$335,933.41				
Total Bank Balances	\$632,105.90				
Other Assets/ Amortization Loan Costs	\$52,707.98				
Endowments	\$1,364,666.08				
Total Assets	\$2,049,479.96				

- Trustee Update – Sean Vermillion (*Update on Facilities*)

1. FINANCE REVIEW

- a. Trustees Emergency Fund (unofficial title) – restricted accounts
 - i. (01-825600 - Gifts & Memorials) - Funded from funeral revenue; Trustees discretion confirmed (Has been used for security issues in the past) Amount in Fund \$18,197.35.
 - ii. Guback Endowment – Trustees request if funds needed for this area of the building There are funds in the Endowment that can be used for Guback Center. This also pays for time share fees. Time share is managed by Endowment Committee and we need to approach them on the future plans of the time share. We should make decision in 2024. Sean to schedule meeting with Endowment Committee – John Pike and Cindy Culbertson_
- b. Faith Alliance for Climate Solutions grant – with Ed,
 - i. HVAC duct inspection and sealing has been performed
 - ii. Cooling tower inspection has been performed
 - iii. Thermostats, waiting on possible recommendations
 - iv. Waiting on report about Carrier unit operations
 - v. Electrical/Lighting - waiting on next inspection
- c. ERTC grant – expect by year end, administration Everything has been submitted. Currently Government is dealing with a lot of fraud cases.
- d. Security grant – Sent email with available grants
- e. Energy Grant – Fairfax County offers up to \$15,000 in energy grants, JD to look into this to see what we need to qualify

2. Facilities Partners

- a. Lawn sign sharing, need to look at installing another frame in future - Update on this item

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- b. ACCT
 - i. Storage cleanout
 - ii. Additional revenue - ACCT events, installation of Love Offering
- c. Day School
 - i. Expansion of zoning to accommodate larger school size (increase revenue to school which would increase school donation, all with minimal impact) – w/ Ed to see through Ed has given Beth a rough draft of the Statement of Justification, waiting on Beth to respond. We will need an affidavit from Randy
 - ii. Review of security audit requests Beth is looking for Architect to draw up the drawings, once she finds the person we will get back involved. Beth has had a contractor out to look at the installation of the new doors. We are waiting on proposal. Still need to coordinate connections to security system and fire alarm system.
 - iii. We will require the new doors to be installed with door holders connected to the fire alarm system.
 - iv. Day School has requested deep cleaning – **Sean will let them know that the church does not have the funds for the deep cleaning and the Day School will need to pay for it**
- d. BSA – w/ Ed
 - i. Facilities policy and Certificate of insurance – Updated for 2024
 - ii. Document exterior and interior storage use
 - iii. We are still waiting on BSA to get insurance for trailers

3. Church Repairs and Maintenance

- a. Trustees storage cleanout on 3rd floor **Ongoing**
- b. Exterior water spigot repairs between doors 3 & 4 – proposal pending The valves are all off so spigots are not leaking, will revisit before spring, end of March
- c. Parking Lot Pavement/Water Update Proposal to replacement pavements and repair water have come in with a range of \$240,000 to \$350,000. Another option would be to install a trench with pipe and gravel at the edge of the pavement/grass area and route it to the drainage system. The estimated cost for this would be \$12,000. We can approach the day school to see if they would be willing to cover half of the cost
- d. Parking Lot Paver repairs We need to pick up sand (4 bags) and have it spread out to stabilize pavers **Not done yet**
- e. Parking Lot Lighting Several lights are out. Tony to order 6 fixtures (They come 3 to a pack). Lights by door 1 not working.
- f. HVAC
 - i. HVAC wrap and insulation – investigating solutions We will reevaluate when we switch from heat to ac
 - ii. Water shutoff valve installation to be able to isolate chillers – pending proposal - \$\$\$ This will be done in spring We still have not received proposal, Tony to follow up so we can make a decision on whether to proceed. Also proposal for filter installation
 - iii. Full property condition report – Report provided, waiting on proposals to replace pipe that was not rated at high enough temperature and install VRF systems We still have not received proposal
 - iv. Water Treatment – Chemical drain and cleaned Feb 2021? Why is it still dirty? Need to follow up with ARC

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- v. Office areas still getting to hot. The problem could be in IVU system. We are looking for someone familiar with IVU or possibility of taking training
 - g. Guback flooring replacement – We need to engage Endowment (Joni Koons & John Pike) team to seek funds for update Move this item to long term goal after we verify funding possibilities. Would prefer hard floors instead of carpet.
 - h. Power washing
 - i. Parking lot curb painting – Waiting on Quinn this spring
 - ii. Courtyard and sidewalks – Tony to schedule with volunteers
 - i. Landscaping
 - i. Creation Care Team
 - 1. Sanctuary front exterior bed drip hose and plant installation plan –Lorrie working on
 - j. Conservation Landscaping – Lorrie leading, applying for grant – On hold until Fall
 - k. Kitchen Hood Suppression System Hydro Test – Maintenance Schedule shows due 2022 Check label for last test
 - l. Kitchen hood cleaning – only clean main kitchen if needed. We can do in house inspection 1st
 - m. Stanley Access – What are we getting for the yearly payment **We need to review contract to evaluate**
 - n. Elevator PM – TBD? Waiting on inspection, need to verify the PM performed **Complete**
 - o. Steeple Tightening – Did we do? Add company that Tony is in contact with to AUMC Maintenance Schedule **Not Done**
 - p. Administration
 - i. Volunteer – Tony to provide comprehensive email to group
 - ii. Preventative Maintenance schedule updating –
 - iii. Facilities Security plan Tony is working on this, he will see if the old PA system works or if he can use the phone system as a PA system
 - iv. Blueprint digitization
 - q. New Items: Legal documents, Ed brought the question of where the legal documents are kept, safe deposit box at bank or our safe?? Trustees are to review legal documents
 - r. Entry door flooring at door 2 damaged
 - s. Tony looking into installing a Knox box. Knox box is used to store a key or code to enter the building in an emergency. Copies of keys to fire alarm system should also be in the Knox box. The fire department has key to Knox box. Tony to coordinate with fire department
- 4. Collingwood Parsonage Repairs and Maintenance**
- a. Schedule April Inspection
 - b. Backyard steps installation – Tony to coordinate with volunteers; Randy discretionary funds We can move forward with this, Sean will schedule start date
 - c. Back deck stair repairs – Tony to coordinate with volunteers; Randy discretionary funds We can move forward with this, Sean will schedule start date
- 5. Anesbury Parsonage Repairs and Maintenance – All repairs will wait until after the inspection in April**
- a. Schedule April Inspection
 - b. Storm window replacement – Tony to schedule with handyman
Exterior porch wood rot – Tony to schedule with handyman
 - c. Backyard deck/steps refinishing – Tony to coordinate with handyman
 - d. Front porch refinishing – Tony to coordinate with volunteers Partially complete

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- Executive Director Update – Jill Cox (*Status of Fellowship Time*)
 - Focus: VBS Realm Setup & Marketing, Funeral Prep: Deal Tompkin, StringsTime Camp this Summer, Community Picnic Prep, Leadership Summit Prep, Nominations Team, Safer Sanctuaries Policy w/ Jon, Unity Reporting Updated (attendance counts), Farewells for Jon (Staff, Exec, LT, Congregation), Preparation of On-Boarding New Associate Pastor, Preparation for Church Conference to vote in New Leadership Team (May 21), Working with UMM / Tom Devine with SUG and payment links in different platforms, Leadership Summit meeting and preparation upcoming in July, Planning, Marketing for upcoming Community Picnic (June 2).
 - I oversee the functions of Office Management, HR Onboarding/Hiring Panel, IT, Receptionist (Christine McElwain), Finance Department (Jane Kratovil), Facility Management (Tony Pittman) and Digital Ministry (Molly Johnson) which includes our newsletter, social media platforms, website, slide production for worship services and weekly bulletin production for worship services. I work closely with all Ministry Teams, Finance, Trustees and Endowment.

6. Pastor Updates – Jon Poarch & Randy Orndorff

Pastor Randy: Annual Conference begins tomorrow evening in Hampton, VA for 4 days, wrapping up with the Ordination service late Saturday morning. Paul Amos and Dave Hallady are our AUMC reps. Also, Cindy Amos and Steve Larkin are district reps. We look forward to representing AUMC. We'll enjoy a lunch one day with our new associate Pastor Pamela as well.

Our 15 member Honduras team is making final preparations for our mission trip July 16-23. We'll have a commission on Sunday July 14th at both services. The team will have a packing party right after service that day to pack up tools, sports equipment, school supplies, etc.

Patty Kearns is lining up rides for us to the airport at 5am-July 16 and when we return 11am-July 23rd. Contact Patty if you can assist the team. We'll be building 4 homes and leading a sports camp for the children. We'll have a Sunday to share a report from the team once we return.

Our next Pizza with the Pastors is set for Monday July 29th at 6pm to give Pastor Pamela a month to be with us.

We have 2 baptisms coming up the end of June and a new member as well.

To report, thanks to our United Methodist Men for leading a great service on Father's day and for Ed's message.

As we move into the summer we have a Financial Health team meeting – really a reorganization/refocus meeting on July 9th facilitated by Mark Easton.

We'll have a Staregic Planning team meeting on July 24th at 7pm led by John McRae and we'll be looking to offer another congregational survey sometime in August.

Stewardship for this fall will also kickoff tentatively on Monday, August 26 under the leadership of Bill

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and Nannette Frank.

I personally will miss Pastor Jon as we share in his farewell prayer and celebration this Sunday. I also look forward to serving with Pastor Pamela as she comes on board July 1st and we welcome her and her family on July 7th in worship.

Additionally, thanks for your prayers and support for my family and my mother in her last days.

6. Closed Session

- Staff Parish Relations Committee update – Leah Matthews (*Status of Parsonage Review, Pamela's Welcome, and Approval of Pamela's Compensation Packet/Form*)

7. Future dates and closing prayer:

- Jun 20 – 22, 2024 Virginia Annual Conference
- Jul 14, 2024 Leadership Summit, 1215 – 1630 p.m.
- July 16, 2024 Leadership Team Meeting, 7 p.m., chapter 7 of Don't Look Back
- Aug 12, AUMC 2025 budget development begins
- Aug 20, 2024 Leadership Team Meeting, 7 p.m., chapter 8 of Don't Look Back
- Sep 17, 2024 Leadership Team Meeting, 7 p.m., chapter 9 of Don't Look Back